

MISSION STATEMENT

To promote the idea of holistic education for all students with an emphasis on scholastic and co-scholastic areas instilling the values of life, inculcating Self-discipline, Effective communication and Critical thinking with a sensitivity towards Environment.



ESTD. : 1997

Delhi Public School Dhaligaon

(Under the aegis of the Delhi Public School Society, New Delhi)

CBSE Affiliation No. - 230024

BGR Township :: Dhaligaon :: Dist. Chirang :: BTAD :: Assam :: PIN -783 385

Phone : 03664-241078 & 243598 (O) :: FAX : 03364-241078

E-mail : dpsdhaligaon2012@gmail.com

Website : www.dpsdhaligaon.com

Ref. No.: ~~DPSDH/ADM/48/26~~

Date : 19. - 06 - 2026

To

.....
.....
.....

Sub: Inviting tender for supply of printing items.

Dear Proprietor,

Sealed tenders are hereby invited for Printing school requirements as per the list attached herewith in Annexure-I.

The last date for submission of tenders in the office of DPS Dhaligaonis 06.- 07.-2026 (Monday.....) latest by 11:30AM.

Tenders will be opened on 22.-07.-2026 (Wednesday) at 1:30 p.m. In case, if there is any bandh or holiday, tenders will be opened on the next working day at the same time. If proprietor wants, he or his representative may be present on the said date and time during the opening of the tender.

After opening tenders, order will be placed to the party quoting the lowest price. The items should be supplied within 10 days of the order placed.

Please note that the school reserves the right to cancel the order with or without any reason.

Thanking you.

Principal

DELHI PUBLIC SCHOOL DHALIGAON
SESSION 2026-27

Ref No.: DPSDH/ADM/48/26

Date: 19 / 06 / 2026

NOTICE INVITING TENDER

Subject: Seeking sealed Tender for Printing / Stationery Items.

Sealed Tender are invited from authorized dealers / suppliers/contractors for the Printing/Stationery Items:

Terms & Conditions:

1. **Rate:** Tendered rate per unit inclusive of all taxes, GST, transport, loading/unloading, and other charges. Rates must be valid for current session i.e. from last date of submission to the last date of this session (31-03-2027).
2. **Submission:** Tender must be in sealed envelope super scribed "Tender for Printing / Stationery" and reach office by 06 / 07 / 2026 up to 1:30 PM. Late Tender will be rejected.
3. **Documents:** Attach copy of PAN, GST registration, Trade License, and Bank details.
4. **Delivery:** Items to be delivered within 15 days from date of supply order at [Office/School Address]. No extra delivery charges will be paid.
5. **Release of goods as per requirement:** All the ordered goods will not to be delivered at a time. Some goods need to be delivered as per requirements submitted. In that case the rates should be remain same as quoted within session 2026-27. For example, printer cartridge, Fevicol etc.
6. **Payment:** 100% payment after successful delivery, verification and inspection by committee. Payment via PFMS (Public Financial Management System / NEFT (National Electronic Funds Transfer)/ Cheques only. No scope for advance payment.
7. **Quality:** Supply must be as per specification. Sub-standard / Defective items will be rejected at supplier's cost.
8. **Cancellation:** The undersigned reserves the right to accept/reject any or all Tender without assigning any reason. Quantity may increase/decrease.
9. **Jurisdiction:** All disputes are subject to Chirang Court jurisdiction only.


Principal

Delhi Public School Dhaligaon

Contact No.: 9085962741

DELHI PUBLIC SCHOOL, DHALIGAON

REQUIREMENTS OF PRINTING AND GENERAL ITEMS FOR THE SESSION 2026-27

1	2	3	4	5	6
Sl. No.	Items & Specification	Total Quantity		Est. Rate (in Rs.)	Total Amounts
1	Answer Sheet (12 Pages) (IX & XI) (As per Specimen)	4,000	Nos.		
2	Answer Sheet (8 Pages) (III to IX & XI) (As per Specimen)	16,000	Nos.		
3	Answer Sheet with OMR page (X & XII) (12 Pages) (As per Specimen)	4,000	Nos.		
4	Class Diary (Block 1&2)(As per Specimen)	115	Nos.		
5	Inter-house Participation Certificate (As per Specimen)	1,500	Nos.		
6	Library Book Card (As per Specimen)	300	Cards		
7	Library Book Card Pocket (As per Specimen)	300	Pocket		
8	Library Borrower Card (As per Specimen)	300	Cards		
9	Library Students Card (As per Specimen)	300	Cards		
10	Merit Certificate (As per Specimen)	800	Nos.		
11	Report Card for Bal Vatika I to Class II (As per Specimen)	800	Nos.		
12	Report Card for Class III - VIII (As per Specimen)	550	Nos.		
13	Student's Attendance register (Block 1&2) (As per Specimen)	90	Nos.		
14	Supplimentary Sheet (4 Pages) (As per Specimen)	12,000	Nos.		
15	Teacher's Attedance Register 100 pages (As per Specimen)	2	Nos.		
	Co-ordinators				
				Total :	
				GST @ % :	
				Grand Total :	

Signature and Seal of Quoter